



SPANISH LANGUAGE I

| | |
|-----------------------------------|----------------------------------------------------------------------|
| Subject code | <i>HUM 122</i> |
| Subject title | <i>Spanish Language I</i> |
| Type of course | <i>Elective</i> |
| Year of study | <i>1st or 2nd</i> |
| ECTS | <i>6 credits: 48 hours, 112 individual, 2 hours of consultations</i> |
| Responsible for the course | <i>Akvilė Šimėnienė, PhD</i> |
| Teaching mode | <i>Full time</i> |
| Prerequisites | <i>None</i> |
| Language of tuition | <i>Spanish, English, Lithuanian</i> |

Course description

This Spanish course pays equal attention to developing all four language skills (listening, speaking, reading, and writing), with a special emphasis on the oral aspects of the Spanish language. Students will have developed business communication skills in key performance areas such as exchanging information, discussing and presenting simple business issues. Students will develop basic listening, speaking, reading and writing skills necessary to communicate about self, family and daily life, as well as basic survival needs. They will also explore cultural aspects of the Spanish speaking world. The main focus of the course will be the acquaintance with the Standard **Business** Spanish spoken in Spain.

Course objective

After successful completion of this course the students will be able to employ simple syntactic structures using a basic set of words. They will be able to communicate within this framework in writing and speaking. The students will have acquired the skills necessary to tackle simple **business** texts and to read for the gist. They will know how to best use dictionaries, not only to understand texts but also to enlarge their vocabulary while working on them. As soon as possible basic business vocabulary will be integrated into the vocabulary segment of the course. By the end of this course students will have lost the beginner's shyness in using a foreign language in front of others due to regular exposure to communicative situations in class.

Teaching and learning methods

Lexical and grammatical items will be presented with a communicative and integral approach providing experimental basis to every step throughout the course. Instructional materials have been selected with the clear purpose of facilitating real **business** communication based on language functions and they will include short dialogues, texts written for second language learners, newspaper and magazine extracts such as classified ads, menus and leisure programs, etc.

Activities will include participation in simulated casual and formal **business** meetings; language exercises using audio input; writing assignments such as personal letters, notes, requests, etc. The main language learning strategies used for this course are:

- deducting grammar rules
- making semantic maps
- using previous knowledge for listening or reading comprehension
- identifying cognates and false cognates
- guess the meaning of words from context
- using contextual clues for listening comprehension
- conversational strategies
- scan (go through a text to find a particular piece of information)
- answer the questions “¿qué, quién, dónde, cuándo, cómo?”
- recognize and identify the main ideas in paragraphs, charts, maps, and short articles.



Quality assurance

Reflective teaching. Applying critical thinking skills. Regular group and individual feedback is provided to the students.

Cheating prevention

Students' ethics standards are defined in the ISM Bachelor Studies' Regulations. Students are required to behave in accordance with the norms of the academic ethics.

| Course learning outcomes (CLO) | Study methods | Assessment methods |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| CLO1. Read and understand authentic texts related to their studies for general idea and for detail; | Lecture, self-study, case study, presentations, mind mapping, video and audio output, written assignments | Quizzes, tests, exam, homework, individual and group presentations |
| CLO2. Derive vocabulary meaning from context by developing vocabulary building skills and acquiring sufficient vocabulary; | Lecture, self-study, case study, presentations, mind mapping, video and audio output, written assignments | Quizzes, tests, exam, homework, individual and group presentations |
| CLO3. Develop business communication skills in key performance areas such as exchanging information, discussing and presenting business issues; | Lecture, self-study, case study, presentations, mind mapping, video and audio output | Quizzes, tests, exam, homework, individual and group presentations |
| CLO4. Give presentations, participate in meetings, discussions and negotiations; | Lecture, group homework, simulated meetings and negotiations, case study, self-study | Quizzes, tests, homework, individual and group presentations |
| CLO5. Write memos and letters with appropriate formats, structure business reports, write summaries. | Lecture, case study, group and individual homework, written assignments (business letters, reports, summaries), self-study | Quizzes, tests, exam, homework, |

Content

| Unit | TOPIC: GRAMMAR AND CONTEXT | CLASS HOURS | |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------|
| | | LECTURES | PRACTICE |
| 1 | Alphabet and pronunciation – Greetings and introductions. Possessives. | 1 | 2 |
| 2 | Articles: definite and indefinite Nouns: use of gender and number. Verbs SER/ESTAR/HABER. Nationalities. Spanish speaking countries and international business in Spain and LA. | 4 | 4 |
| 3 | Adjectives. Present Simple: regular verbs. Pronouns - personal and demonstrative. Description of people and things. Shops. The biggest international Spanish companies 1 (Grupo Inditex, Freixenet, Arteoliva). | 3 | 4 |
| 4 | Present Simple: Irregular verbs. Affirmative and negative sentences; forming questions and answers. Professions, days of the week, months. The biggest international Spanish companies 2 (Banco Santander, Nestle España, Grupo Vidal). | 4 | 4 |
| 5 | Immediate future tense ("ir" + "a" + verb). Basic prepositions. Travelling, transport, nature. Tourism in Spain. Writing a notice in Spanish. | 4 | 4 |
| 6 | Possessive pronouns and adjectives. Demonstratives. Parts of the body. Clothes. Basic communication in business environment. | 4 | 2 |
| 7 | Reflexive and reciprocal pronouns. Comparison. Street, city. Writing a CV in Spanish. | 2 | 2 |
| 8 | Your every day life. Dialogues in hotels, airports, shopping centers, train stations, markets, shops. Spanish lifestyle, traditions, tapas culture. | 2 | 2 |
| | Total | 24 | 24 |



Course assessment

| Final mark composition | Number of self-study hours | Percentage of the total grade |
|--------------------------|----------------------------|-------------------------------|
| Midterm test (20%) | 20 | 20 |
| Course assignments (30%) | 20 | 20 |
| Oral exam (10%) | 20 | 10 |
| Consultations | 2 | |
| Final exam (40%) | 52 | 50 |
| Total | 114 | 100 |

Assessment

Weekly assignments weigh 20% of the final mark. Every week the students will have to produce individually a task based on the topics explained in class. Most of them will be exercises and written or oral texts which will be supervised by the teacher.

The midterm test weighs 20% of the final mark. It will be given with the announcement. The test covers all four language skills (reading, listening, writing and speaking) and contains vocabulary and language use items.

The oral exam is given at the end of the semester one week before the final exam. It weighs 10% of the final mark. It consists of communication skills acquired during the semester and covering topics of the whole course material.

The final exam is given at the end of the semester. It weighs 50 % of the final mark. It consists of listening, grammar, vocabulary, reading and writing tasks, covering topics of the whole course material.

Re-take examination is taken by the students who do not get a “pass” mark at the end of the course. The re-take examination weighs 70 %. In the case of retaking the exam, course assignment (20%) and oral exam (10%) will be counted as well.

Literature

Main textbook: Robles Ávila, Sara, Cárdenas Bernal, Francisca, Hierro Montosa, Antonio, (2012). *Método 1 de español*. Libro del Alumno A1. Anaya ELE: Madrid.

1. Robles Ávila, Sara, Cárdenas Bernal, Francisca, Hierro Montosa, Antonio, (2012). *Método 1 de español*. Cuaderno de Ejercicios A1. Anaya ELE: Madrid.
2. Francisca Castro, (2001), *Uso de la gramática española elemental*, Edelsa: Madrid.
3. *Vocabulario activo* (elemental), Volume 1, Madrid: Eli, 2003.
4. Maria de los Angeles Palomino, *Dual: pretextos para hablar*, Madrid: Edelsa, 2004.
5. Español de los Negocios, <https://antoniorebxl.wordpress.com/>
6. Español de los Negocios, <http://www.avueltasconele.com/category/espanol-de-los-negociosbusiness-spanish/>

Web resources, virtual activities

- http://cvc.cervantes.es/ensenanza/actividades_ave/aveteca.htm
- <http://www.ver-taal.com/>
- <http://marcoele.com/actividades/>
- <http://www.rutaele.es/a1/>

Dictionaries

- <http://www.rae.es/rae.html>
- <http://www.wordreference.com/>
- <http://www.collinsdictionary.com/dictionary/english-spanish>
- <http://dictionary.cambridge.org/dictionary/english-spanish/>