

## FAQ

### ➤ **What is national visa (D) and for how long it is valid?**

An alien in possession of a national visa (D) may enter the Republic of Lithuania and stay in it for the period indicated in the visa.

Students have to apply for multiple entry visa and it is usually issued for a period up to one year.

### ➤ **What documents shall be submitted to receive national D visa?**

- Completed application form – can be found [www.migracija.lt](http://www.migracija.lt)
- A valid travel document (passport) issued within the last ten years, that validity period is at least 3 months longer than the validity period of the requested visa;
- Mediation letter and a certificate of enrolment at from ISM university (issued by International Studies Office within 3-5 working days);
- Proofs of sufficient means of support;
- 1 photo (35 x 45 colour);
- A document confirming health insurance that will be valid during the stay in the Republic of Lithuania (the insurance amount comprises EUR 30 000);
- Document concerning the place of residence in the Republic of Lithuania;
- Consular fee for visa: 60 EUR.

 **Note.** If you apply in your home country, please double check with the closest Embassy of Lithuania for the most updated requirements!

### ➤ **What documents I will get from the University?**

From the ISM University you will receive two supporting documents – mediation letter and student status confirmation (issued by International Studies Office within 3-5 working days).

### ➤ **What information students need to send in order to receive the necessary documents from the university?**

- Source of income (personal or parents - how you will support yourself during your studies);
- Address in Lithuania;
- Place and date of birth;
- Address in your home country;
- Copy of the passport;
- Dates from when – until when visa is needed (official dates of academic year 2017/2018:  
fall semester 2017 09 01- 2017 01 21;  
spring semester 2018 02 05- 2018 06 24.

### ➤ **In which language documents should be submitted?**

When an application for a visa is submitted, official documents issued abroad must be translated into the Lithuanian language (except passport). Translation is considered to be official when it is bound to a certified true copy of the document in the original language and is attested by the translator's signature.

**However**, if you apply for national visa D in your home country it is not always necessary to translate the documents into Lithuanian. You must check the requirements with the closest Embassy of Lithuania.

➤ **What is the exact amount of money should be indicated in the bank statement?**

You need to prove that you will have at least 190EUR each month to support yourself financially while living in Lithuania. For 12 months, you must demonstrate that you will have 2,470EUR (190EUR\*12 months + 190EUR extra for returning to the country of the origin).

 **Note**

**Options of proving your financial sufficiency:**

1. If your parents support you while studying:

- Your parents (or one of your parents if he/she earns not less than 570 EUR/month) must obtain an official salary letter from his/her/their employer(s). This letter must state your parent(s)' monthly salary as well as that he/she/they have permanent job contract(s) and a secured job for the next coming months.

OR

- If your parents (or one of your parents) possess(es) a bank account he/she/they should request an official bank statement with the account balance not less than 570EUR/month.

Important

If you are supported by your parents', you must provide official notary legalised letter that your parents agree to support you while studying. Notary prepares the proper content letter upon your request

2. If you have your own bank account with the amount of no less than 2,470 EUR, you must request an official bank statement with the account balance.

➤ **Where to submit the documents?**

Visas are issued in diplomatic missions and consular posts of the Republic of Lithuania. In the countries where Lithuania does not have a diplomatic mission or consular post there is often another EU member state that represents Lithuania.

If you apply for national visa D in Lithuania, you have to apply at Migration Board of Vilnius Chief Police Commissariat, Naugarduko str. 100, Vilnius <http://www.migracija.lt>.

➤ **How long does the visa procedure take?**

Once a visa application is submitted, a decision is usually taken within 15 calendar days.

➤ **Is it possible to travel with Lithuanian visa?**

Aliens who own valid national visas (D) may travel to territories of other Schengen states for a period up to 90 days within any 180-day period.

➤ **Can my visa application be refused?**

Yes, visa application can be refused if a person does not comply with the conditions of entry established in the Schengen Borders Code:

- the alien could not provide the purpose and conditions of the intended stay;

- (s)he is not in possession of adequate means of subsistence for a period of intended stay and for return to the alien's country of origin or for transit via the territory of the Republic of Lithuania to a third country to which he would definitely be allowed or he cannot legally acquire such resources;
  - is a person for whose non acceptance Schengen area member states have made a warning in Schengen information system;
  - is considered to be threatening to public order of member state, internal security, public health and international relations (there are no warnings in data bases of member state for not accepting a person for these reasons);
  - when applying for a visa, an alien refused to provide essential information about goal and conditions of the journey, funds for survival for the period of stay in the Republic of Lithuania or provided data that is unfaithful;
  - wanting to get a visa, an alien provided documents which have features of forgery;
  - there are good grounds to think that while being in the Republic of Lithuania, an alien may engage in illegal activities for which there exist a liability under the laws of the Republic of Lithuania;
- (s)he is on the list of aliens for whom an alert has been issued for the purpose of refusing entry into the Republic of Lithuania;
  - there is an accepted decision to obligate an alien to leave, to return him/her, or to send out of the Schengen state;
  - an alien has humiliated officers, attendants who provide visas concerning their activity or humiliated the Republic of Lithuania in written or oral form;
  - there are serious grounds to think that an alien has made crime against humanity or war crime or has made an act of genocide, as they are described in the laws of the Republic of Lithuania, international agreements or other international sources of law;
  - an alien does not provide a document confirming his/her health insurance, when it is essential to have it during the journey.
  - there are serious grounds to think that an alien poses a threat of illegal migration.

 **Note.** The decision of refusing to provide national visa can be appealed in accordance with the Republic of Lithuania law on the proceeding administrative cases to Vilnius Regional Administrative court, within 14 days from the date this decision was handed in.

➤ **Do I need to book an appointment at the embassy?**

It is highly recommended to book an appointment if it is possible since most for the students submitting the documents for the visa at the same time.

When you apply for visa D in Lithuania, you must book an appointment at <https://www.epolicija.lt/web/guest/time-booking>

➤ **What kind of health insurance I need to have?**

Health insurance amount must comprise EUR 30 000 and cover urgent medical care costs and costs that may occur because of applicant's return to a foreign state due to health causes (transportation, including personal health care specialist (specialists) escort), and shall be valid during the period of applicant's stay or residence

in the Republic of Lithuania or a document confirming that the applicant has compulsory health insurance in cases stipulated in the Law on Health Insurance of the Republic of Lithuania.

➤ **Do I need to have Lithuanian bank account?**

It is not necessary to have Lithuanian bank account.

➤ **Do I need a document to proof if I have a place to live during the stay in the Republic of Lithuania?**

Yes, you do. If you are renting the apartment, you need to have a contract with the landlord which is confirmed by notary. If you are planning to live in the hostel/hotel, it is necessary to have a document from hostel/hotel which proof that you have a booking for the period till visa is valid (usually for the 1 year).

➤ **Do I need to register as a resident if I am a citizen of the member state of the European Union?**

Yes. An alien from EU countries must register his/her residence if they come to live in the Republic of Lithuania for more than 3 months in a 6-month period and obtain a certificate signifying the right to temporarily reside in Lithuania. You must do so within 3 months of arrival at Migration Board of Vilnius County Chief Police Commissariat, Naugarduko str. 100, Vilnius.

➤ **Can students apply for temporary residence permit (TRP)?**

Yes, a temporary residence permit may be issued to an alien who intends to study in the Republic of Lithuania. Usually TRP is issued for a period up to one year.

➤ **Where to submit the documents for the issuance of a temporary residence permit?**

An alien must submit an application for the issuance of an initial temporary residence permit and other documents to a diplomatic mission or a consular post of the Republic of Lithuania abroad and an alien who is lawfully staying in the Republic of Lithuania – to a **Migration Service** in the territory of which he intends to reside. However, the lodging of such an application does not entitle the alien to stay in the territory of the Republic of Lithuania before the alien's application has been examined and a decision on the issue has been taken.

An application for the replacement of a temporary residence permit (issuance of a new one) is to be submitted by an alien to Migration Service in the territory of which he has declared his place of residence or to Migration Service in the territory of which he intends to declare his place of residence.

➤ **How much time does it take to consider an alien's application for the issuance or replacement of TRP?**

The decision of the issue of the temporary residence permit shall be made within 4 months (as general order)/ 2 months (as urgent order) after the submission of the documents.

➤ **Which documents must be submitted to obtain TRP?**

- Completed application form – can be founded at [www.migracija.lt](http://www.migracija.lt)
- A valid travel document (passport and its copy);
- A valid Schengen visa or a national visa of the Republic of Lithuania, unless visa-free regime applies, or a residence card of a family member of a Union citizen issued by another member state of the European Union, or a residence permit issued by another Schengen state or a national visa;

- One photograph matching the age (40×60mm);
- University mediation letter requesting temporary residence permit and a certificate of enrolment (issued by ISM International Studies Office within 3-5 working days);
- Evidence of sufficient funds;
- Document confirming that you have a proper accommodation where you intend to declare the residence during the validity period of TRP
- Certificate of Non-Criminal Record (Police Clearance certificate)
- A list of trips and stays in foreign states;
- A document confirming applicant's health insurance (the insurance amount comprises EUR 5792,40);
- State fee in the amount of 86 EUR (general order)/172 EUR (urgent order).

Please read carefully supporting notes regarding the required documents to obtain TRP:

### Note

#### **Options of proving your financial sufficiency:**

1. If your parents support you while studying:

- Your parents (or one of your parents if he/she earns not less than 570 EUR/month) must obtain an official salary letter from his/her/their employer(s). This letter must state your parent(s)' monthly salary as well as that he/she/they have permanent job contract(s) and a secured job for the next coming months.

OR

- If your parents (or one of your parents) possess(es) a bank account he/she/they should request an official bank statement with the account balance not less than 570EUR/month.

Important. If you are supported by your parents', you must provide official notary legalised letter that your parents agree to support you while studying. Notary prepares the proper content letter upon your request

2. If you have your own bank account with the amount of no less than 2,470 EUR, you must request an official bank statement with the account balance.

#### **Renting apartment**

If you are renting the apartment, you need to have a contract with the landlord which is confirmed by notary. If you are planning to live in the hostel/hotel, it is necessary to have a document from hostel/hotel which proof that you have a booking for the period till visa is valid (usually for the 1 year).

#### **Non-Criminal Record**

From alien home country and all foreign states where alien lived before coming to Lithuania has to confirm (the absence of) a criminal record in those states (the certificate of Non-Criminal Record must be translated into the Lithuanian language and legalised and (or) certified by an Apostille).

**Exceptions:** Apostille legalisation of certification of documents issued in Belarus, Estonia, Latvia, Moldova, Russia, and Ukraine, as well as documents issued to Lithuania by accredited diplomatic missions or consular posts of other countries is not necessary.

➤ **Where can find more information?**

If you have doubts on any matters you can call to Migration Office in Vilnius on +370 700 60000 and visit the website for more information <http://www.migracija.lt/index.php?-625426076>.

Also, you always contact us at [migration@ism.lt](mailto:migration@ism.lt).

Source: [www.migracija.lt](http://www.migracija.lt)

**It is your responsibly to meet immigration requirements applicable to the Republic of Lithuania and provide all required documents in a timely manner to maintain a valid and legitimate visa (or residence permit) status throughout your study at ISM.**

**University representatives can only provide general information.**

**You must check requirements for your own specific circumstances.**

**Requirements do change and you must check the up to date position in good time.**